

PHILATEY

GENERAL TERMS AND CONDITIONS

Valid as of 13.6.2014

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1 Scope

The following General Terms and Conditions (hereinafter referred to as "GTC") shall apply to all orders of the Österreichische Post AG of items described herein (hereinafter referred to as "Austrian Post") as part of subscriptions and individual orders

2 Subject of agreement

2.1 Items

2.1.1 The following items - subject to any changes, particularly regarding shape, size and design - can be ordered by the customer in any combination and quantity desired based on the annual issue programme in the form of a subscription or as an individual order (by providing the codes used in Appendix 1). Subscribers shall be notified at the end of each calendar year about the following year's issue programme, subject to any changes.

- Definitive stamps
- Special issue postage stamps
- Special issue postage stamps with surcharge
- Self-adhesive definitive stamps
- Self-adhesive special issue stamps
- Self-adhesive coil stamps
- Souvenir sheets
- Souvenir sheets with surcharge
- Small sheets with and without surcharge
- First day covers
- Envelopes
- Post cards
- Maximum cards
- Year sets
- Year book special editions
- Years
- Commemorative sheets
- Info sheets
- Vending machine stamps
- Black print - quarterly subscription
- Christkindl additional stamp
- Stamps.Edition 1
- Stamps.Edition 8
- Stamps.Edition 20
- Stamps.Edition 4 (self-adhesive)
- Stamps.Edition 20 (self-adhesive)
- Stamps.Collection
- Coins
- Other philately documents and additional items (sometimes only available for individual orders)

2.2 Postmarks

2.2.1 Only certain items listed in Item 2.1 can be ordered postmarked; these items will be delivered with the Vienna place and date postmark (for a subscription with the date of issue and for individual orders with the current date). First day covers will have official special postmarks. Postmark requests made using the codes listed in Appendix 1 will be fulfilled insofar as possible for the postage stamp format.

2.2.2 Standard postmark:

- Postage stamps: Half-stamp H
- Postage stamps divided into sheets of four, six, eight and ten: Centre stamp Z
- Postal stationary: Left corner postmark L
- Small sheets/blocks will be postmarked according to appearance; special postmark requests are not possible.

For each stamp issue/piece of postal stationary, there is a corresponding special postmark on the date of issue. If more than one official special postmark is used for each new issue, these special postmarks will have distinctive signs; the special postmark with the number 1 is on all first day covers ("FDC"), other official special postmarks are numbered consecutively (2, 3, etc.) and can be ordered as "FDC". These special postmarks are only available from the collector's service, special post offices and at the central philately postmarking office in 1010 Vienna. All other special postmarks are only available directly from special post offices and the central philately postmarking office in 1010 Vienna. Retroactive postmarking deadline at the Central Philately Postmarking Office: 14 days after the date of use of each special postmark.

2.3 Vending machine stamps

2.3.1 Vending machine stamps (hereinafter referred to with the code "AWZ" are postage stamps printed by a special Austrian Post machine. Two different themes are offered and alternately printed on coils of stamps with every 5th stamp numbered consecutively overleaf. As a rule, the customer will receive AWZ with a total face value equal to the postage inserted into the machine as described in 2.3.5.

2.3.2 Exchanging AWZ with one theme for AWZ with another theme and exchanging VMS for other postage stamp amounts is not permitted.

2.3.3 Vending machine stamps can be ordered or subscribed to directly from Austrian Post's collector's service (cf. Item 3), whereby vending machine stamps are always only sold in pairs, i.e. one postage stamp per theme.

2.3.4 Special requests are not possible.

2.3.5 Charge

Minimum insertion amount:	EUR 0.62
Maximum insertion amount:	EUR 30.00
Minimum order amount:	EUR 1.24

Charges for stamps valid in Austria at the printed value are not subject to VAT.

3 Orders

Orders of items described in Item 2.1 can be placed in the form of Items 3.1 and 3.2.

In case of first-time orders by a customer who is a consumer under the Consumer Protection Act, as amended, and for which the total exceeds EUR 250.00, advance payment must be made as described in Item 8.3.

3.1 Subscription

3.1.1 Agreement conclusion/amendments

Subscription applications should be directed by the Customer to Austrian Post, Collector's Service, 1210 Vienna, Steinheilgasse 1 (hereinafter referred to as "Collector's Services,). The form required for conclusion of a contract ("subscription order form") can be obtained on request from the Collector's Service and all post office branches as well as at www.post.at/philatelie. Austrian Post will process the application within 6 weeks of receipt either by sending an appropriate contract (including a customer number) or by notifying the applicant in writing of the circumstances preventing the conclusion of a contract. Within this

processing period, the customer is bound to his application. The subscription can be modified by the customer at any time with regard to type of dispatch, items and quantities ordered, with the exception of fixed price, theme and coin subscriptions. The subscription will be considered modified as of the date indicated in the subscription modification confirmation sent by the Collector's Service to the customer; this only applies however provided that the subscription modification requests for a given date can be considered if they are received no later than 6 weeks prior to this date.

3.1.2 Obligations of Austrian Post

Austrian Post undertakes to deliver all items ordered to the customer in the mode of dispatch selected by the customer as per Item 3.1.3. Quantities ordered are guaranteed. Different quantities cannot be supplied within an item type - exception: In addition to a valid special issue stamp subscription, larger quantities of the special issue stamps EUROPE (M1), Stamp Day (M2) and Christmas (M3) can be ordered.

3.1.3 Dispatch modes/periods

- Pre-issue day: Only mint items or items available in postmarked form will be delivered. The shipment will be sent out on the official pre-issue date (approx. 10 deliveries a year). Mint stamps are not yet valid for use as postage.
- Monthly: All issues for a pre-issue day (approx. 5 stamps) are collected after the last issue day (approx. 12 deliveries a year). These subscriptions can cover all items in either mint or postmarked condition.
- Quarterly: A quarter covers approximately one-fourth of all of the year's new releases. Deliveries are made approx. every 3 months.
- Half-yearly: A half-year covers approximately one-half of all of the year's new releases. Orders are made in the periods between June and October (1st half-year) and December and April (2nd half-year), respectively.
-

3.1.4 Contract term/(partial) termination

The subscription takes effect on submission of the contract corresponding to the customer's order form for an indefinite period ("contract conclusion") and can be terminated in writing by either of the parties at any time with six weeks notice. The customer agrees not to exercise his right to terminate the contract from a period of 12 months starting from date of contract conclusion.

This does not affect the parties' right to cancel the subscription for cause. Cancellation for cause applies in particular when:

- the customer does not accept items delivered pursuant to the subscription or parts of said items. Austrian Post has the right to cancel the subscription to the extent of the part not accepted by the customer;
- the customer fails to pay the amount billed to him for his order.

Any balances remaining after a subscription is cancelled shall only be refunded in the form of postage stamps.

3.1.5 Fixed price subscription

This subscription covers the purchase of all special issue stamps (one of each) released during the agreed upon contract period at a fixed price (independent of the sum of the actual face values). Shipments are made on a quarterly basis. The subscription ends at the expiry of the agreed upon contract term and is not automatically extended. For the rest, the provisions of Item 3 apply.

3.1.6 Theme subscription

This subscription covers the purchase of all annually released special-issue stamps (one of each) having a specific theme. For the rest, the provisions of Item 3 apply.

3.1.7 Coin subscription

This subscription covers the purchase of various coins (one of each) as a series with various issue dates during the agreed upon contract period. Orders are shipped within 2 weeks after the respective issue date. The subscription ends at the expiry of the agreed upon contract term and is not automatically extended. For the rest, the provisions of Item 3 apply.

3.1.8 Austrian Post reserves the right to stop subscriptions as per Items 3.1.5, 3.1.6 and 3.1.7 without prior notice. In this event, the any already pre-paid amounts shall be refunded to the customer.

3.2 Individual order

3.2.1 Individual items from the inventory list and/or by request to the Collector's Service or from the currently valid stamp issue programme can - independent of a subscription - be ordered from the Collector's Service while supplies last. Items for a specific date must be ordered no later than 6 weeks prior to this date.

3.2.2 With the payment type "Pre-payment" listed in Item 8.3, the charge for the individually ordered items must be received no later than 6 weeks prior to the specific date in one of the Austrian Post accounts listed in Item 8.5. The customer number must be provided. Orders paid for by SEPT direct debit (SEPA CORE) or SEPA business to business (SEPA B2B) direct debit will be processed no later than 14 days after receipt of the order; in case of pre-payments, orders will not be processed until payment has been received in Austrian Post's account.

3.2.3 The General Terms and Conditions for Online Shopping apply to all orders placed on the Internet in Austrian Post's online shop.

3.3 Delivery

3.3.1 Domestic shipments are sent by default by unregistered mail to the customer's delivery address unless the customer requests, for an extra charge, that the shipments be sent by registered mail (exception: Shipments containing items with an order value exceeding EUR 75.00 are always sent via registered mail).

3.3.2 International shipments are sent by default as "non-priority" unregistered mail to the customer's delivery address unless the customer requests, for an extra charge that the shipments be sent by registered mail or "priority" (exception: Shipments containing items with a face value exceeding EUR 75.00 are always sent via registered mail).

3.3.3 Items which for technical reasons (e.g. size) cannot be packaged together will be sent separately; in this case, shipping costs will only be charged once.

4 Special services

As special services, Austrian Post offers the free "particular requests" (Item 4.1) and the paid "special requests" - exclusively for items listed in Item 2.1 using codes listed in Appendix 2. For these special requests, the stamps ordered are prepared in various ways.

4.1 Specific requests

Particular should be ordered with the codes used in Appendix 1. For stamps divided into sheets, the number of sheets requested should be indicated (e.g.: Four stamps as a sheet of four: 1 V). Specific requests are only fulfilled insofar as this is feasible and does not entail unreasonable efforts for Austrian Post.

4.2 Special requests

Special requests should be ordered with the codes used in Appendix 1. When making special requests as part of a subscription, Austrian Post is required to honour them provided they are made by the customer at least 6 weeks prior to the delivery date. Special requests for individual orders will be honoured by Austrian Post provided this is feasible and does not entail unreasonable efforts for Austrian Post.

4.3 Superschlau Sammellexikon [Super-smart collecting lexicon] (youth subscription)

4.3.1 Contract subject/conclusion

Austrian Post offers the "Super-Smart Collecting Lexicon with Stamps" as a subscription. The subscription includes a collecting lexicon folder and 52 collecting lexicon sheets and 26 postage stamps of mixed value each year.

The order form required for conclusion of a contract ("subscription order form") can be obtained on request from the Collector's Service and all post office branches as well as at www.post.at/superschlau-lexikon. Order processing can take up to four weeks. After processing is complete, the customer receives a confirmation letter sent to the delivery address. The contract takes effect with this confirmation letter.

Austrian Post reserves the right to reject subscription orders without giving reasons and/or to temporarily or permanently discontinue delivery, in particular in the event of sustained delinquency in payment after unsuccessful reminders.

Subscribers who were not already customers in January 2011 (first-time delivery) have the option to back-order shipments from past months for EUR 3.90 per month. This option is subject to availability.

4.3.2 Contract duration/termination

This is a two year subscription (24 months). The contract can be terminated as of the end of the first contract year with two months prior notice which must be given in writing. In the event of non-timely termination, the contract shall be extended for an additional year under the conditions in force at that time.

Austrian Post reserves the right to stop the subscription at any time without prior notice. In this event, the any already pre-paid amounts shall be refunded to the customer.

4.3.3 Dispatch mode/date

Dispatches are made during the second half of each month by unregistered mail to the delivery address provided by the customer.

4.3.4 Payment

The method of payment must be selected at the time the order is placed. The only payment methods possible are those listed on the order form. The customer can choose between monthly or annual payment.

For more details, please refer to Item 8 of these GTC..

5 Right of rescission

5.1 Notice of rescission

If the buyer is a consumer as defined by the Consumer Protection Act (KSchG), as amended, he can withdraw from a statement of willingness to enter into a contract within 14 days as of the day on which he, or a third party designated by him, who is not the carrier, took possession of the last merchandise and to do so without providing reasons. For contracts concern regular delivery of merchandise over a set period, the rescission period begins on the day on which the buyer or a third party named by him and who is not the carrier gains possession of the first merchandise.

In order to exercise his right of rescission, the buyer must inform Austrian Post (Österreichische Post AG, Sammler-Service, Steinheilgasse 1, 1210 Vienna, Austria, National tel.: 0800 100 197; Fax: +43 (0) 577 67 – 95195; E-mail: sammler-service@post.at) by means of a clear statement (e.g. with a mailed letter, fax or e-mail) about his decision to withdraw from the contract. The buyer can use the sample rescission form, which is however not compulsory.

To preserve the rescission period, it is sufficient to send the notice of rescission before the expiry of the rescission deadline.

5.2 Returns by the customer

In the event of an effective rescission, the merchandise must be sent back or returned by the buyer immediately, but no later than 14 days as of the date of the notice of rescission to:

Austrian Post
 Collector's Service
 Steinheilgasse 1
 1210 Vienna

The deadline is preserved if the buyer sends out the merchandise within 14 days of the deadline.

The buyer shall bear the direct costs of return shipping to the Collector's Service.
 The buyer must only cover any loss in value of the merchandise if upon examination of the condition, characteristics and method of functioning of the merchandise, said loss can be attributed to unnecessary use thereof.

5.3 Refunds

Austrian Post shall refund to the buyer all payments received by it, including shipping costs (with the exception of any additional costs incurred as a result by the buyer selecting a form of shipping other than the standard shipping modality offered by Austrian Post) immediately and no later than 14 days as of the date of receipt of the notice of rescission via the same method of payment that the buyer used for the original transaction barring other arrangements; under no circumstances will the buyer be charged costs due to this refund. Austrian Post reserves the right to refuse a refund until it has gotten the merchandise back or until the buyer has provided proof of return shipping, whichever ever comes first.

6 Service disruptions/compensation

If ordered items (particularly as regards quantity, paid special services, quality) are not delivered as ordered or at all, then the customer has the right to assert warranty claims pursuant to Item 6.1 or non-fulfilment claims pursuant to Item 6.2 and/or compensation claims pursuant to Item 6.3.

6.1 Warranty in case of major damage or faulty performance

6.1.1 Faulty Performance

If items ordered (particularly as regards order quantity, paid special services, quality) are not delivered as ordered (faulty performance), then the customer can, exclusively with regard to the items which are not as ordered, demand a re-delivery. If this is not possible or would entail an unreasonable effort for Austrian Post, then Austrian Post can, provided that the Customer has already paid the charge, refund the charge for the part of the order which was delivered in damaged condition or not as ordered. Concurrently, the customer will return the deficient items to the Collector's Service.

6.1.2 Warranty claims

The warranty claim described in Item 6.1.1 must be asserted by consumers within 2 years and by enterprises as defined in §1 of the Austrian Enterprise Code; this period begins on the first working day (except Saturday) after the delivery date.

6.1.3 Commercial transaction (B2B)

If the delivery is made to the customer in the scope of a commercial transaction, then the major damage, delay and non-fulfilment by Austrian Post must be reported without delay; should the customer fail to do so, then the delivery shall be considered acceptably performed (§§ 377, 378 of the Austrian Enterprise Code).

6.2 Delayed performance

If items are not delivered to the customer in a timely manner, Austrian Post will be considered (objectively) delinquent and the customer can, exclusively with regard to the undelivered items, demand a re-delivery; if this is not possible for Austrian Post or would entail an unreasonable effort, then Austrian Post can, provided the customer has already paid the charge, refund the charge for the amount of the order which was not delivered.

6.3 Claims for compensations by the customer

6.3.1 Austrian Post shall only be liable to the customer for damages caused by it or persons attributed to it by law, in particular for non-timely delivery or faulty performance, which are the result of premeditation or gross negligence. Austrian Post shall not be liable for damages caused by slight negligence; this shall not apply to personal injury to

consumers pursuant to §1 of the Consumer Protection Act.

6.3.2 Any further liability by Austrian Post for loss of profit, damage due to delay, pecuniary losses, consequential damages, savings not earned, loss of interest and damage from third party claims against the sender shall be barred unless otherwise mandated by compulsory legal provisions.

6.3.3 If items ordered are not delivered as ordered pursuant to Item 6.1 or not delivered on time pursuant to Item 6.2, then the customer can demand a re-delivery exclusively with regard to the deficient or undelivered items; if this is not possible for Austrian Post or would entail an unreasonable effort, then Austrian Post, provided the customer has already paid the charge, can refund the charge for the part of the order which was not delivered as ordered or not delivered on time; Austrian Post's liability shall be limited pursuant to Item 6.3.5.

6.3.4 Liability for compensation due to damage, delay and non-delivery of an order shall not exceed the amount paid for the order in question and shall be limited in each case to EUR 75.00 unless otherwise mandated by compulsory statutory provisions.

6.3.5 If delivery is delayed due to circumstances beyond the control of the parties, e.g. cases of force majeure, unforeseeable business interruptions, official interventions, traffic accidents and labour disputes, then this shall be taken into account when determining whether or not the delivery was made on time.

6.3.6 Compensation claims for refunds due to defective or non-timely delivery of the items ordered and other compensation claims must be lodged with the Collector's Service in writing within four weeks of the day after delivery (excluding Saturday) or the working day following the latest possible delivery (excluding Saturday).

7 Charges

A detailed list of charges can be found in Appendix 2.

7.1 Items under Item 2.1 / Place of performance: Austria

The charge per order comprises the prices of the individual items (face values or purchase prices) plus the charge for the paid special services ordered as well as any shipping costs.

The charges in Appendix 2 are gross charges, i.e. inclusive of all legally owed fees and taxes, in particular value added tax, insofar as the items/services are liable to VAT as set forth in the Value Added Tax Act of 1994.

7.2 Items under Item 2.1 / Place of performance: abroad (EU and third countries)

For deliveries abroad (EU and third countries), the amount of the gross charge is based on the place of delivery and the applicable tax rate pursuant to the regulations of the respective national value added tax law.

8 Payment

A delay in payment starts, unless otherwise agreed upon in writing, when appropriate payment has not been received by Austrian Post within fourteen calendar days of the due date. Austrian Post reserves the right to charge dunning and collection fees, in particular any related attorney's fees incurred, and/or to stop deliveries.

In case of non-compliance with the payment deadline agreed upon with Austrian Post, Austrian Post shall be entitled, reserving the right to assert further compensation for late payments, namely bank charges, charge late payment interest in the amount of 9.2 % over the prime rate pursuant to the Commercial Code (UGB) as amended; per year; the outstanding invoice amount after expiry of the payment term shall serve as the base of recovery.

8.1 SEPA Direct Debit

The customer grants Austrian Post permission, unless revoked, to debit the applicable invoice amount from the Austrian or German bank account provided by the customer as part of a SEPA direct debit (SEPA CORE) or SEPA business to business direct debit (SEPA B2B) approximately 2 days after a shipment is dispatched. Pre-notification by Austrian Post takes place no later than one day before the debit occurs. The Customer shall have the duty to ensure that the specified account has a sufficient balance to cover the respective invoice amount to be withdrawn from the account. As part of the SEPA direct debit (SEPA CORE), the customer can file an objection within 8 weeks after the debit without justification. Changes to bank details must be communicated to the Collector's Service in a timely manner. The unpaid order will subsequently be treated as an unpaid order with invoice (see Item 8.2).

The customer shall have the duty to maintain the debit order for direct debit authorisation arranged with its credit institution and not to revoke it and to ensure that the specified account has sufficient balance to cover the respective

invoice amount debited from the account.

8.2 Payment instruction

This method of payment is only possible in Germany and Austria. Notations on payment instructions cannot be taken into account as the slips are processed automatically. The charge is due on the date the order is dispatched (postmark date).

An order to be shipped to a consumer as defined by the Consumer Protection Act, as amended, can only be paid by payment instruction to a total amount of EUR 500.00; in excess of this amount, pre-payment (as described in Item 8.3) is required.

8.3 Pre-payment

Before an order is shipped, the charge must have been received in an Austrian Post account (bank account) pursuant to Item 8.5:

Payments may be made by cheque or bank transfer to an Austrian Post bank account pursuant to Item 8.5. If transfer or bank charges are incurred, these shall be borne by the customer.

8.4 Credit card payment

8.4.1 International payments can be made with VISA, Master Card or Diners Club if the customer is authorised to do so. Approximately 2 days after an order is shipped, only the exact invoice amount due for the order will be debited. The Customer shall have the duty to ensure that the specified card has enough available credit to cover the respective invoice amount to be charged.

8.4.2 At the time of order placement or invoicing (in case of subscribers), the credit card must be valid for at least one additional month.

8.5 Austrian Post bank account

The Customer can make pre-payments or payments to the following account.

BIC: OPSKATWW, IBAN: AT96600000007500015.

9 Retention of property

The items shall remain the property of Austrian Post until full payment has been made.

10 Contact

10.1 Enquiries about subscriptions and orders

Customers can address any questions about subscriptions and orders to the following point of contact, providing their customer number:

Austrian Post

Collector's Service
Steinheilgasse 1
1210 Vienna

Austria

Fax: +43 (0) 57767 95195

Telephone: +43 (0) 57767 95095

(toll-free in Austria) 0800 100 197)

E-mail: sammler-service@post.at, stamps@post.at

Internet: www.post.at, www.post.at/philatelie

10.2 Enquiries about special postmarking

Customers can address any questions about special postmarks to the following point of contact, providing their customer number:

Austrian Post

Central Philately Postmarking Office
Steinheilgasse 1
1210 Vienna

Austria

Telephone: +43 (0) 57767 33600

E-mail: Sonderpostamt@post.at

11 Final provisions

Data privacy: All details required to carry out business transactions (these are as follows: name, address, bank details, credit card details, telephone number, fax number, e-mail) provided to Austrian Post by the customer shall be kept confidential. By placing his order, the customer expressly consents to processing of the business transaction data by Austrian Post. Moreover, the customer expressly consents to philately-related information being sent to him; this consent can be revoked at any time. These details shall not be passed on to third parties.

Customer declarations: All date-sensitive declarations by the customer to Austria Post, in particular individual orders as per Item 3.2, changes as per Item 3.1.1, specific and/or special requests for specific dates as per Item 4, terminations as per Item 3.1.4, must be communicated to the Collector's Service. The declaration is deemed to have been made on time if the date of the postmark is the relevant "cut-off date".

12 Applicable law / jurisdiction

12.1 Applicable law

Any disputes arising from and in connection with a contract concluded based on these GTC shall be subject to Austrian law to the exclusion of the UN Convention on Contracts for the International Sale of Goods and without regard to the rules of conflict of law.

12.2 Jurisdiction

In the case of lawsuits against consumers whose permanent or habitual place of residence is in Austria or who are employed in Austria, the place of jurisdiction shall be the court relevant for the permanent or habitual place of residence or the place of employment.

Otherwise, unless mandated by compulsory legal provisions, the court competent to rule on the subject matter for 1030 Vienna shall have exclusive jurisdiction.

13 APPENDIX 1 – Codes

13.1 Items - Codes

Item		Code
Info sheets	*	ABH
Vending machine stamps	*	AWZ
Vending machine stamps, small set	*	AWZ-1
Vending machine stamps, Reco	*	AWZ-2
Vending machine stamps - Reco, international	*	AWZ-5
Vending machine stamps - international set	*	AWZ-4
Vending machine stamp, large set	*	AWZ-3
Blocks	*	BL
Blocks with surcharge	*	BLZ
Envelopes	*	BU
Definitive stamps		FM
Definitive stamps, self-adhesive	*	FMSK
Definitive stamps, self-adhesive, book of 4	*	FMSK4
First day covers (special issue postmarks with number 1)	*	FDC
First day covers (other special postmarks from number 2 on)	*	FDS
Commemorative sheets	*	GB
Year book special editions	*	JB
Year sets	*	JZ
Years	*	JG
Small sheets with surcharge		KBZ
Small sheets without surcharge		KB
Stamps.Edition 1	*	PME
Stamps.Edition 20	*	PMB
Stamps.Edition 20, self-adhesive	*	PMBSK
Stamps.Edition 4, self-adhesive	*	PM04SK
Stamps.Edition 8	*	PM08
Stamps.Collection	*	MKOLL
Maximum cards	*	MX
Coins	*	MÜNZ
"Numisbrief" coin/letter set	*	NUMIS
Only info sheets without stamps	*	ABS
Post cards	*	PK
Black print	*	SD
Special issue postage stamps		SM
Special issue postage stamps with surcharge		SMZ
Definitive stamps, self-adhesive	*	SMSK
Additional stamp: Christkindl	*	LZ
Additional stamp: Europe theme		M1
Additional quantity: Stamp day theme		M2
Additional quantity: Christmas theme		M3

13.2 Postmarks – Codes

Code		Description
H	Half-postmark	Standard postmark on bottom edge, date legible
V	Full postmark	Postmark over the entire stamp surface
L	Left corner postmark	Standard postmark for FDC
R	Right corner postmark	Standard postmark on bottom right edge, date legible
Z	Centre postmark	For stamps in sheet form in the centre together

13.3 Specific requests - Codes

(not possible with items 13.1 marked with *)

Code	Description	No special request, no charge
E	Standard	1 piece, no special requests
EW	1 ct., horizontal	Starting with 2 stamps, attached horizontally
ES	1 ct., vertical	Starting with 2 stamps, attached vertically
V	Block of 4	4 stamps, in a block
SW	Block of 6, horizontal	6 stamps in a horizontal block
SS	Block of 6, vertical	6 stamps in a vertical block
AW	Block of 8, horizontal	8 stamps in a horizontal block
AS	Block of 8, vertical	8 stamps in a vertical block
ZW	Block of 10, horizontal	10 stamps in a horizontal block
ZS	Block of 10, vertical	10 stamps in a vertical block
B	Sheet	A whole sheet and/or all stamps unseparated

13.4 Special requests - Codes

(not possible with items 13.1 marked with*)

For charges, see Appendix 2, Item 14.4

Code	Description	
E	Corner margin piece	Corner margin piece subject to availability
ERO	Top right corner	
ELO	Top left corner	
ERU	Bottom right corner	
ELU	Bottom left corner	
RO	Top margin	
RU	Bottom margin	
RR	Right margin	
RL	Left margin	
TO	Top sheet section	Starting with 15 stamps, total quantity must be entered
TU	Bottom sheet section	Starting with 15 stamps, total quantity must be entered
TR	Right sheet section	Starting with 15 stamps, total quantity must be entered
TL	Left sheet section	Starting with 15 stamps, total quantity must be entered
DIV	Other requests	

13.5 Subscription - Codes

Code	Subscription type
	Theme subscription (special issue stamps)
M10	History/religion/society
M20	Art/culture/architecture
M30	Sports/nature/attractions
M40	Technology/business/science
	Theme subscriptions Plus (incl. definitive stamps)
M11	History/religion/society
M21	Art/culture/architecture
M31	Sports/nature/attractions
M41	Technology/business/science
	Fixed price subscriptions
FIX1	Fixed price subscription 1 year (special issue stamps)
FIX1P	Fixed price subscription 1 year plus (incl. definitive stamps)
FIX2	Fixed price subscription 2 years (special issue stamps)
FIX2P	Fixed price subscription 2 years plus (incl. definitive stamps)
	Coin subscriptions
MÜNZUR	"Living Prehistoric Times" series
MÜNZBU	"Austria by children" series

14 APPENDIX 2 - Table of charges

The charges in this table are gross charges, i.e. inclusive of all legally owed fees and taxes, in particular value added tax, insofar as the items/services are liable to VAT as set forth in the Value Added Tax Act of 1994.

14.1 Shipping costs within Austria

Pre-issue day subscription	--
Monthly subscription	--
Quarterly subscription	--
Half-yearly subscription	--
Coin subscription	--
Individual orders starting from EUR 20	----
Individual orders under EUR 20	EUR 4.95
Registered (on request only)	EUR 2.10

14.2 Shipping costs abroad

Pre-issue day subscription	EUR 1.45
Monthly subscription	EUR 1.45
Quarterly subscription	---
Half-yearly subscription	---
Coin subscription	--
Individual orders starting from EUR 20; tariff zone EUROPE and WORLD	---
Individual orders under EUR 20; Tariff zone EUROPE	EUR 9.95
Individual orders under EUR 20; Tariff zone WORLD	EUR 14.95
Registered (on request only)	EUR 2.85
Registered (on request only or for overseas orders)	EUR 1.45

EUROPE tariff zone:

Albania, Andorra, Armenia, Azerbaijan, Belgium, Belarus, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark (including the Faroe Islands and Greenland), Germany, Estonia, Finland, France (incl. Guadeloupe, French Guiana, Martinique, Mayotte, Réunion, St. Pierre et Miquelon), Georgia, Gibraltar, Greece, Great Britain and Northern Ireland (including Guernsey, Jersey, Isle of Man), Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Macedonia, Moldavia, Monaco, Montenegro, the Netherlands, Norway, Poland, Portugal (including the Azores, Madeira), Romania, Russian Federation, San Marino, Sweden, Switzerland, Serbia, Slovakia, Slovenia, Spain (incl. Balears, Canary Islands) Turkey, Ukraine, Vatican.

WORLD tariff zone:

All countries and regions not listed in the tariff zone "Europe".

14.3 On Item 4.2 Special services / special requests

The charges in this table are gross charges, i.e. inclusive of all legally owed fees and taxes, in particular value added tax, insofar as the items/services are liable to VAT as set forth in the Value Added Tax Act of 1994. Charges listed are per piece.

E	Corner margin piece	Subject to availability	EUR 0.15
ERO	Top right corner		EUR 0.15
ELO	Top left corner		EUR 0.15
ERU	Bottom right corner		EUR 0.15
ELU	Bottom left corner		EUR 0.15
RO	Top margin		EUR 0.07
RU	Bottom margin		EUR 0.07
RR	Right margin		EUR 0.07
RL	Left margin		EUR 0.07
TO	Top sheet section	ab 15 Marken	EUR 0.15
TU	Bottom sheet section	ab 15 Marken	EUR 0.15
TR	Right sheet section	ab 15 Marken	EUR 0.15
TL	Left sheet section	ab 15 Marken	EUR 0.15
DIV	Other requests		EUR 0.73

14.4 Super-smart collector's lexicon

The monthly charge is EUR 3.90.